

**GUILFORD REGULAR TOWN BOARD MEETING
WEDNESDAY, JUNE 8, 2022 at 7:00 PM
TOWN HALL, GUILFORD CENTER
STATE OF NEW YORK**

Town Board present: Councilmember Terence Ives
Councilmember Thomas Ives
Councilmember Matthew Retz
Councilmember Gilda Ward
Supervisor George Seneck

Officials present: Town Clerk Jodie Ives
Deputy Town Clerk Gail Hoffman
Highway Superintendent Robert Fleming

I CALL TO ORDER

Supervisor Seneck called the regular meeting to order at 7:00 p.m.

II PLEDGE OF ALLEGIANCE

Councilmember Terence Ives led the Pledge of Allegiance to the Flag.

III COMMERCE CHENANGO PRESENTATION

Supervisor Seneck introduced Kerri Green from Commerce Chenango. Commerce Chenango is comprised of the Chamber of Commerce, Development Chenango, IDA, County Tourism and is the “Umbrella” of the many organizations. They are the business voice for the county. They attract and recruit businesses to this area and assist with communication. Last year they developed a strategic plan after conducting many surveys and interviews. She reviewed the various goals of the strategic plan. Q & A with Board members followed.

IV APPROVAL OF MINUTES

RESOLUTION - Motion to dispense with the reading of the minutes from the May 11, 2022 meeting was moved by Councilmember Tom Ives, seconded by Councilmember Terry Ives. Ayes: Councilmembers Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

RESOLUTION - Motion to approve the minutes from the May 11, 2022 meeting as presented was moved by Councilmember Terry Ives. Seconded by Councilmember Retz. Ayes: Councilmembers Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

V FROM THE FLOOR –

Speaker #1 asked if the Town would consider a noise ordinance as there are a lot of vehicles disturbing the peace at night. Four-wheelers and dirt bikes have created a race track as well as riding on the road. They have also started firing weapons. Supervisor Seneck will talk to the County Sheriff to see if we can get extra patrols in the town.

VI REPORTS

- A. SUPERVISOR –** Supervisor Seneck reported the following:
1. Correspondences: Thank you card from Maple Wood Cemetery

2. Contacted NYS Grants Gateway for assistance with the Guilford Lake Dam Grant.
3. Johnson Controls is waiting for State Bid Pricing for the building security system components.
4. Received an update from the Comptroller's Office on the Guilford Town Court Audit.
5. Sent requested documents to the NYS Office on Judicial Conduct on one of our justices.
6. A backup well for the Hamlet of Guilford Water System is being drilled at the Water Tank location and began today.
7. Saturday, June 11th is Chenango Co. Airport Day.
8. Saturday, June 18th is Dairy Day at the Chenango County Fair Grounds.
9. Met with an Ag and Markets representative to review our dog control inspection report.
10. Plans to attend the Regional Broadband Conference in Binghamton on June 28th.
11. Met the County Health Department to discuss the backup for the Guilford Water Department Superintendent.
12. Return receipt letter was mailed to George Papathanasiou.

B. TOWN CLERK – Town Clerk Jodie Ives and Deputy Town Clerk Gail Hoffman reported the following:

1. Taxes – total taxes collected this year were \$2,789,390.73 and total penalties collected were \$9,910.20. Total of 90.61% of the warrant was collected which is better than any year in the last 6 years. Total to be turned back over to the county is \$302,971.10 which is also the lowest amount in several years.
2. Statistical report – Unable to sell hunting/fishing licenses at this point and have had to turn people away. Currently working with DECALS on getting Jodie set up. Deceased dogs are already more than all of last year as we continue to send out past due notices.
3. Distributed Dog Control Officer's report for the month of May.
4. Updated the Continuing Disclosure report for Fiscal Advisors.
5. Updated the PCI (Payment Card Industry) needed in order to accept credit cards.
6. Reminded everyone not to pay sales tax if making purchases for the town.
7. We have gotten security for the LENS program.
8. Gail has security to the NYS Death Record program and Jodie's information has been submitted to the state.
9. Planning to close the office on July 1 and have a long holiday weekend.

C. FINANCIALS – Supervisor Seneck reported the following:

1. Revenue Interest and Penalties on Property Taxes is \$90 less than budgeted. This will show in next month's financials.
2. State Aid – Mortgage Tax is \$23,780.50, up slightly from 2021.
3. Engineer High Bridge expenses may be reimbursed by the Escrow Account.
4. Constable pay should be contractual. Will check with Karen.
5. Unassigned Fund Balance is down \$85,299.42 from 2021. Building reserve is up \$140,112.10.
6. Snow Personnel is up 12% from 2021 and down 8% from 2020.
7. Highway Equipment Saving is down \$185,796.63 for purchases made last year. Unassigned fund balance is up \$3,000. Approximately \$13,000 will be transferred to Personnel lines to fund wage increases.
8. On page 2 of the reports, Highway is showing as a negative. The bookkeeper hadn't transferred enough funds to cover all the payments made. It was immediately corrected, but that occurred after the end of May.
9. It was also noted that a couple pages of the report say April, but it should be May.

RESOLUTION - Motion to accept the financials as presented moved by Councilmember Terry Ives. Second by Councilmember Tom Ives. AYES: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. NOES: None. Motion carries.

BUDGET AMENDMENTS FOR JUNE**Town General**

Increase Budget A1220.4 Supervisor Contractual	+\$1,360	
(Reimbursement of ARPA filing by Bonadio & Co. LLP)		
From ARPA Funds		-\$1,360
Increase Budget A1440.41 Engineer High Bridge	+15,000	
From Unassigned Fund Balance		-\$15,000

Town Highway

Increase Budget DA9950.9 Transfer to Capital Fund	+ \$63,212.53	
(Reimbursement of Highway Furnace Hill Culvert)		
From ARPA Funds		\$63,212.53

RESOLUTION - Motion to accept the proposed budget amendments moved by Councilmember Tom Ives. Second by Councilmember Retz. AYES: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. NOES: None. Motion carries.

D. HIGHWAY - Highway Superintendent Bob Fleming reported the following:

1. Met with Highway Committee.
2. Met with Mack salesman who said it will be 18 months until we are able to purchase a new truck. At this point, Volvo will not give us any prices. Mack truck prices are lower and vehicles are available. However, he would like to keep all trucks the same make.
3. Placed grindings on Hohreiter Road and Robinson Road.
4. Put a roadway up behind water tank for another well. Drilling of the well began today.
5. Helped Village of Bainbridge with milling some roads and cleaned out the spillway that goes through the town. In exchange, they gave us some grindings.
6. Will be putting shoulders on Junction and Cooper Schoolhouse Roads next week.
7. Installed 7 driveway pipes in the last month.
8. Installed the speed limit signs on each end of town. The wrong signs were sent to us so once the correct ones are received, they will be replaced.
9. Highway department will be on vacation the week of July 4.

E. COMMITTEE REPORTS

1. **HIGHWAY COMMITTEE** – Councilmember Terry Ives stated Bob covered everything in his report.
2. **BUILDING COMMITTEE** – Councilmember Ward reported the following:
 - a. Spoke to Bruce Winsor and have asked Mirabito to come take a look at the heating system in the town hall.
 - b. Contacted Jeff Fuller for a time for inspection of water building. Jeff will talk to Paul Heath and a time will be set to do water building inspections.
 - c. All crab trees have been planted, plaques and stands have been received, and just need to plan a service.
3. **PLANNING COMMITTEE** – nothing
4. **PARK UPDATES** – Councilmembers Ward reported:

- a. There was extensive damage to the bathroom at the park including 7 leaks in the middle storage area, 3 toilets were cracked and have been replaced, the urinal had to have repairs, both sinks needed shut off valves replaced, and there was leaking in one of the women's toilets. The plumber will give us a quote for professional winterizing of the building annually.
- b. Norman Smith may be interested in being on the park committee.
- c. Committee is looking for old park documents.
- d. Marlene Utter and Manny Button will work out a schedule for opening and closing the restrooms this year.
- e. Matt Retz's son moved dirt and stones from the ball field to the other side of the field. The committee would like the dirt pile removed.
- f. Discussed a lighted sign for the park which the Boy Scouts would do.
- g. Paint has been purchased so bathroom floors can be painted by Councilman Retz and his son.'

VII OLD BUSINESS

- A. **284 HIGHWAY AGREEMENT** – Highway Superintendent Bob Fleming reviewed the 284-agreement for 2022. Total amount for highway general repairs will be \$395,655.27. **RESOLUTION** – motion to accept the 284-agreement moved by Councilmember Terry Ives. Second by Councilmember Tom Ives. **AYES:** Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. **NOES:** None. Motion carries. Mr. Fleming added that this amount should cover everything for the year.
- B. **LOCAL LAW – VIDEO CONFERENCING** – Board discussed and decided to proceed with developing a local law on video conferencing.
- C. **FACILITY POLICY – DOGS** – Supervisor Seneck will get a copy of the County's dog policy. We will use that as a template and will only allow certified service dogs into the building.
- D. **FURNACE QUOTATION** - Councilmembers Retz and Ward met and reviewed the boiler quotations for the highway garage heating problem. After discussion, it was decided not to take any action tonight. Mr. Fleming will contact John Tracy for what his labor would have been in order to clarify his quote.

VIII NEW BUSINESS

- A. **BOARD OF ELECTION FACILITY USE REQUEST – RESOLUTION** - motion to approve the additional day the Board of Elections has requested for a Primary to be held on August 23, 2022 moved by Councilmember Terry Ives. Second by Councilmember Tom Ives. **AYES:** Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. **NOES:** None. Motion carries.
- B. **TEAMSTER CONTRACT RATIFICATION** –Supervisor Seneck has finished contract negotiations with Teamsters. There was a discrepancy in a calculation but that has been clarified. **RESOLUTION** – motion to ratify the proposed Teamster contract and authorize Supervisor Seneck to sign moved by Councilmember Terry Ives. Second by Councilmember Retz. It was noted that this is a 3-year contract. **AYES:** Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. **NOES:** None. Motion carries.
- C. **OPT OUT FAMILY LEAVE INSURANCE – RESOLUTION** – motion to opt out of family medical leave insurance coverage for 2022 moved by Councilmember Tom Ives. Second by Councilmember Terry Ives. **AYES:** Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. **NOES:** None. Motion carries.
- D. **SUMMER SWIM PROGRAM EMPLOYEES - RESOLUTION** – motion to appoint the following people to the respective summer positions effective June 11, 2022: As Lifeguards: Nathan Rozelle at \$17/hr, Thomas Petrutoni at \$17/hr, Suzanne Robinson at \$17/hr, Adriana Petrutoni at \$16/hr, Jonathan Alemar at \$16/hr, Alexis August at \$17/hr; Sub Lifeguards: Jillian Cannistra at \$17/hr, Megan Palmatier at \$17/hr; Beach Aide & Bus Driver: Carol Seha at \$17/hr; Summer Program Assistant Director: Suzanne Robinson at \$1,200 salary moved by Councilmember Ward. Second by Councilmember Retz. **AYES:** Councilmember Terry Ives, Tom Ives, Retz, and Ward. **NOES:** None. Motion carries.

E. FIREWORKS PERMIT REQUEST – NORTH POND WESTSIDE LANDOWNERS ASSOC. – RESOLUTION - motion to approve the request to hold the fireworks on July 4 with a rain date of July 5 moved by Councilmember Tom Ives. Second by Councilmember Ward. AYES: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. NOES: None. Motion carries.

F. DOCK PURCHASE – Supervisor Seneck has been working on finding docks to replace our old docks. Discussion held and decision to purchase the docks from Curtis Lumber to be delivered to the highway garage. We will assemble them.

IX FROM THE FLOOR

Speaker 1 spoke about an experience with Blue Ox vs John Tracey.

X EXECUTIVE SESSION

RESOLUTION - motion to go into Executive Session at 8:48 p.m. to discuss a couple of personnel issues moved by Councilmember Ward. Seconded by Councilmember Tom Ives. Ayes: Councilmembers Terry Ives, Tom Ives, Retz, and Ward. Noes: None. Motion carries.

RESOLUTION – motion to exit Executive Session at 9:12 p.m. made by Councilmember Terry Ives. Seconded by Councilmember Retz. Ayes: Councilmembers Terry Ives, Tom Ives, Retz, and Ward. Noes: None. Motion carries.

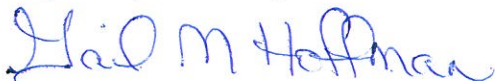
XI AUDIT & PAYMENT OF BILLS

At an earlier time, the Capital Fund vouchers number 05 to 06 in the amount of \$4,289.52, General Fund vouchers number 115 to 138 in the amount of \$15,705.81, Highway vouchers number 97 to 110 in the amount of \$296,652.11, Lighting District voucher number 9 to 10 in the amount of \$563.06, Mt. Upton Water District vouchers number 28 to 31 in the amount of \$210.14 and Guilford Water District vouchers number 24 to 27 in the amount of \$790.04 were audited. Motion to approve payment of the bills moved by Councilmember Terry Ives. Seconded by Councilmember Ward. AYES: Councilmembers Terry Ives, Tom Ives, Retz, and Ward. Noes: None. Motion carries.

XII ADJOURNMENT

Being no further business, Councilmember Terry Ives moved to adjourn at 9:16 p.m. Seconded by Councilmember Retz. Ayes: Councilmembers Terry Ives, Tom Ives, Retz, and Ward. Noes: None. Motion carries.

Respectfully Submitted,



Gail M Hoffman, Deputy Town Clerk